

95.30 Voluntary Fees (UC Riverside 4/94)

UCR students may assess themselves a voluntary fee in support of a registered student organization, student Government, or other campus program based on the following policy:

Initiation of Fee: An election for a voluntary fee must be initiated by one of the following:

- a. Majority approval by the ASUCR Senate or GSA Council.
- b. Petition of 20% of UCR undergraduate or graduate students, depending on whether it is an undergraduate or graduate election.
- c. Director of the Chancellor.

Election: There must be an election of undergraduate and or graduate students which meets the following criteria:

- a. There must be a least 20% of the relevant group who vote on the issue.
- b. A majority of the votes cast “yes” or “no” must vote in favor of the issue.
- c. There must be adequate publicity and statement of the various issues, the level of fee, length of fee, cancellation policy as approved by the Vice Chancellor of Student Affairs. This would include a fact sheet in case of direct mail ballot or *Highlander* ad/article and posters in case of voting booths. The material must also state that the University does not sponsor or endorse the proposed fee.
- d. Normal ASUCR or GSA election procedures will be followed or other procedures approved by the Vice Chancellor for Student Affairs.
- e. Election results must be certified by ASUCR or GSA (if their election procedures are used) and approved by the Chancellor in all cases.

Implementation: Once the referendum passes, all students in the voting group will be given the option to indicate a positive check-off for the voluntary fee at the earliest possible registration. If clearly stated at the time of initial check-off, the fee may be applied for the remainder of their UCR enrollment.

Costs: All costs of the election and collection process are the responsibility of the sponsoring group and will be encumbered against the collected fees or other organization assets. The costs are estimated to be \$0.25-\$0.50 per person participating each quarter.

Non-Payment of Fee: Students who indicate a check-off but do not pay the fee by the last dates to pay fees for each quarter will result in a reduction of income to the account and cancellation of the check-off for the future. Should the number of students paying the fee fall below 100% of the voting pool, or the sponsoring group lose its registered status, or should a new referendum be passed canceling the fee, the voluntary fee will be cancelled for the following quarter.

Cancellation of Check-off: A student who indicated a check-off and wishes to cancel it must do so in writing to the Registrar’s Office.